

**STAVROS FISCAL INTERMEDIARY SERVICES 2018 PAYROLL SCHEDULE—WEEK 2 (Y)**

**WEEK 2 2018**

**FISCAL OFFICE HOLIDAY CLOSING**

MONDAY, JANUARY 1-NEW YEAR'S DAY

MONDAY, JANUARY 15-MARTIN LUTHER KING, JR.

MONDAY, FEBRUARY 19-PRESIDENT'S DAY

MONDAY, APRIL 16-PATRIOTS' DAY

MONDAY, MAY 28-MEMORIAL DAY

WEDNESDAY, JULY 4-INDEPENDENCE DAY

MONDAY, SEPTEMBER 3-LABOR DAY

MONDAY, OCTOBER 8-COLUMBUS DAY

MONDAY, NOVEMBER 12-VETERANS DAY

THURSDAY & FRIDAY, NOVEMBER 22 & 23  
THANKSGIVING BREAK

TUESDAY, DECEMBER 25-CHRISTMAS DAY



**MASSHEALTH APPROVED HOLIDAYS**

**NEW YEAR'S DAY, JULY 4TH, THANKSGIVING DAY AND CHRISTMAS DAY**

TO DOWNLOAD TIMESHEETS, CALENDARS, NEW HIRE PACKETS, AND OTHER FISCAL FORMS PLEASE VISIT: [WWW.STAVROSFL.ORG](http://WWW.STAVROSFL.ORG)

PAY PERIOD	DATE DUE AT STAVROS
DECEMBER 24-JANUARY 6, 2018	Monday, JANUARY 8, 2018
JANUARY 7-JANUARY 20	Monday, JANUARY 22, 2018
JANUARY 21-FEBRUARY 3	Monday, FEBRUARY 5, 2018
FEBRUARY 4-FEBRUARY 17	Monday, FEBRUARY 19, 2018
FEBRUARY 18-MARCH 3	Monday, MARCH 5, 2018
MARCH 4-MARCH 17	Monday, MARCH 19, 2018
MARCH 18-MARCH 31	Monday, APRIL 2, 2018
APRIL 1-APRIL 14	Monday, APRIL 16, 2018
APRIL 15-APRIL 28	Monday, APRIL 30, 2018
APRIL 29-MAY 12	Monday, MAY 14, 2018
MAY 13-MAY 26	Monday, MAY 28, 2018
MAY 27-JUNE 9	Monday, JUNE 11, 2018
JUNE 10-JUNE 23	Monday, JUNE 25, 2018
JUNE 24-JULY 7	Monday, JULY 9, 2018
JULY 8-JULY 21	Monday, JULY 23, 2018
JULY 22-AUGUST 4	Monday, AUGUST 6, 2018
AUGUST 5-AUGUST 18	Monday, AUGUST 20, 2018
AUGUST 19-SEPTEMBER 1	Monday, SEPTEMBER 3, 2018
SEPTEMBER 2-SEPTEMBER 15	Monday, SEPTEMBER 17, 2018
SEPTEMBER 16-SEPTEMBER 29	Monday, OCTOBER 1, 2018
SEPTEMBER 30-OCTOBER 13	Monday, OCTOBER 15, 2018
OCTOBER 14-OCTOBER 27	Monday, OCTOBER 29, 2018
OCTOBER 28-NOVEMBER 10	Monday, NOVEMBER 12, 2018
NOVEMBER 11-NOVEMBER 24	Monday, NOVEMBER 26, 2018
NOVEMBER 25-DECEMBER 8	Monday, DECEMBER 10, 2018
DECEMBER 9-DECEMBER 22	Monday, DECEMBER 24, 2018
DECEMBER 23, 2018-JANUARY 5, 2019	Monday, JANUARY 7, 2019

**January**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**February**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

**March**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**April**

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**May**

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June**

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**July**

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August**

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			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**September**

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**October**

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November**

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

TO AVOID DELAY IN PAYMENT, IT'S VERY IMPORTANT THAT YOU **FAX OR MAIL** YOUR TIMESHEETS BY THE DATE **DUE AT STAVROS** OUR FAX NUMBERS ARE (413) 256-3849 OR 1-888-773-4281. OUR ADDRESS IS STAVROS CIL. PO BOX 2130, AMHERST, MA 01004. **DIRECT DEPOSIT IS MANDATORY AS OF 1/1/2017**